

United Radio Amateur Club, Inc.

LAMM Meeting Room Check List

| <i>Issue</i> | <i>As Found</i> | <i>As Left</i> |
|--------------|-----------------|----------------|
| Lights | _____ | _____ |
| Windows | _____ | _____ |
| Coffee Pot | _____ | _____ |
| Floors | _____ | _____ |
| Tables | _____ | _____ |
| Chairs | _____ | _____ |
| Misc _____ | _____ | _____ |

Comments:

Name: _____

Signature: _____

Date: ____/____/____